



Child Abuse Prevention Council of San Benito County

Epicenter
440 San Benito St.

**October 2, 2025
Meeting Minutes**

Present: Nancy Barocio, Gwen Baquiran, Tom Breen, Erica Elliott, Isabel Littlejohn, Aurelio Melgoza, Olivia Tauvinkl, Jennady Bonilla (Youth Intern) and Esther Curtice (Coordinator)

Absent: Kendra Bobsin, Ashlyn Canez, Krystal Lomanto, Josh Mercier

Guest present: None

Public present: None

1. **Call Meeting to Order & Roll Call:** Erica Elliott called the meeting to order at 4:03 pm.
2. **Acknowledge Posting of Agenda:** Agenda for October 2 meeting was posted at the County building.
3. **Public Comment:** None
4. **Approval of Minutes:** Notes from September 2025 meeting (no quorum) were reviewed.
5. **Old Business (Discussion Only):**
 - CAPC small grant offering – Needs to be finalized soon for release. Set up a Tier 1 and Tier 2 structure and determine which agencies fall under those tiers.
 - Need input from the County Finance Department to understand the process/policies of a grant. Continue to request attendance of a representative from the County Finance Department. Josh Mercier to confirm when the representative will be available to attend. Possible option to hold funds could be with the Community Foundation for SBC. Esther to contact Tracy Taggart to set up a meeting.
 - Youth Internship Program – Received an application and interviewed with Erica. Esther and Olivia to meet with applicant for follow up.
 - Information collected at Unsung Hero event has been compiled by Jennady. Erica to create a report with a break down of qualitative and quantitative data.
6. **New Business (discussion only):**
 - Council discussed the need for more opportunities to promote CAPC by using social media. Face Book and Instagram accounts need to be set up. Great project for interns to create.
 - Esther to set up email account for CAPC.
 - Nov. 13 is World Community Kindness Day, this could be promoted by CAPC using social media.

7. Action Items:

- a. Motion to approve \$1,000 stipend for youth intern Jennady B. was made by Isabel Littlejohn, seconded by Tom Breen, motion was approved.
- b. Esther to speak with Vets Hall to set up date in April 2026 for next Unsung Hero event.

8. Member Announcements: None

9. Adjournment: Meeting adjourned at 4:58 pm.

Next meeting is scheduled for **Thu., Nov. 13 at 4:00 pm** at the Epicenter

Respectfully submitted by E. Curtice